

Dear Student,

The Office of Scholarships and Financial Aid (OSFA) at Central Michigan University has received the results of your 2010-2011 FAFSA. Because of inconsistencies reported on your application and your university admission status, we have additional questions regarding your grade level and status. To facilitate the processing of your financial aid application, please provide responses to the questions on the Certification of Degree Status Form.

To receive Federal Student Loans you must either be a **regular student** (one who is enrolled or accepted for enrollment at the University for the purpose of obtaining a degree) or in an **eligible program** (which leads to a degree or certificate). There are only 2 eligible programs: **1) Prerequisite course work** (working on prerequisite courses for admission to an eligible graduate program. **2) Teacher Certification (Initial Provisional or adding a Special Education or Autism Collaborative Endorsement)**).

1. Prerequisite Coursework:

If you are enrolled at the post-bachelor's level on at least a half-time basis in courses required for your enrollment in a program that leads to a graduate degree or certificate, you may qualify for Federal Student Loans. The courses must be part of an eligible program at CMU and must be prerequisite for admission. Example: You already have received a bachelor's degree, but you need an additional 12 hours of specialized undergraduate coursework to enroll in a graduate program. Courses taken for the sole purpose of raising your grade point average for admission do not qualify for a loan. Other non-required courses that you elect to take do not qualify for a loan.

Please note the following:

- You are eligible to receive loans based on prerequisite eligibility status **only one time** during your academic career within a **consecutive** 12-month period at **any** post-secondary institution including Central Michigan University.
- You must have an official, current Free Application for Federal Student Aid (FAFSA) on file with the Office of Scholarships and Financial Aid (dependent students under 24 years old must provide parent data on the FAFSA to be eligible for aid).
- You must be enrolled at least half-time (6 credits in required prerequisite undergraduate courses).
- You may be eligible for up to a maximum of \$7,500 for dependent students and up to \$12,500 for independent students.

2. Teacher Certification (Initial Provisional or adding a Special Education or Autism Collaborative Endorsement):

If you are enrolled at least half time in courses required for elementary or secondary Michigan teacher certification or re-certification, you may qualify for Federal Student Loans. Eligibility for loans is not limited to 12 consecutive months. Optional courses you elect to take for professional recognition or advancement or that CMU recommends do not qualify for a loan. A student adding any other type of endorsement needs to find alternative sources of aid.

Please note the following:

- You must have an official, current Free Application for Federal Student Aid (FAFSA) on file with the Office of Scholarships and Financial Aid (dependent students under 24 years old must provide parent data on the FAFSA to be eligible for aid).
- You must be enrolled at least half-time (6 credits in required undergraduate courses).
- You may be eligible for up to a maximum of \$7,500 for dependent students and up to \$12,500 for independent students.

How to complete the Certification of Degree Status Form:

- If only A,B,C,D, or E apply to you in Box I, check the appropriate box, sign, and return the form.
- If you checked F or G in Box I, you **MUST** forward the form to an advisor in EHS Center for Student Services (EHS 421) to complete Box II. *If Box II is unsigned it will be considered incomplete and will delay your aid.*
- If you checked H (Graduate Student) **and** 2 (Non-degree) in Box I, you need to complete Box III and then forward the form to your faculty advisor or department chairperson to complete Box IV. *If Box IV is unsigned it will be considered incomplete and will delay your aid.*
- **Please complete, SIGN, date, and return to the above address. A student signature is required for the form to be considered complete.**

If you have any questions please contact us at the above address and phone number.

Sincerely,

The Office of Scholarships and Financial Aid

**CERTIFICATION OF DEGREE STATUS
2010-2011**

Student name (please print)

Campus ID

Phone Number

Student signature (required)

Date

I. GRADE LEVEL

Do you have or will you have by August 2010, an undergraduate degree (e.g. Bachelor of Science, Bachelor of Arts, Bachelor of Applied Arts, etc.)?

No

Yes

Please tell us your expected university grade level for the 2010-2011 academic year. Please check **only** one.

A. Freshmen

B. Sophomore

C. Junior/Senior

D. Concurrent Student (completing an undergraduate degree and beginning a graduate program)

Do you expect to enroll as a Concurrent Student in: Fall 2010 Spring 2011

If you expect to enroll as a Concurrent Student, please tell us the number of planned credit hours for the semester you will have concurrent status:

_____ Undergraduate credits _____ Graduate credits

E. Second Undergraduate Degree Earner (You must contact Undergraduate Academic Services, 123 Warriner Hall or 989-774-3504 to schedule an appointment with an Academic Counselor).

F. Initial Provisional Teacher Certification (complete Box II also)

G. Adding a Special Education Endorsement to an existing teacher certification (complete Box II also)

H. Graduate Student (check ONE of the following)

1. Regular admission into a Master's or Doctoral Degree Program (effective date: _____)

2. Admission into the Graduate Certificate in SAP or Certificate in Logistics Management Program (effective date: _____)

3. Non-degree student or acceptance is conditional, but enrolled in prerequisite courses required for admission to an eligible program (complete Boxes III and IV also)

II. TEACHER CERTIFICATION/SPECIAL EDUCATION ENDORSEMENT

Please see attached letter for information regarding eligibility for Federal Financial Aid.

A student who has been admitted into a Teacher Certification Program OR is adding a Special Education Endorsement may be eligible to borrow at the fifth-year undergraduate loan level if he/she is enrolled at least half-time in required teacher certification coursework.

To be completed by an advisor in EHS Center for Student Service (EHS 421, Mount Pleasant, MI 48859):

I certify that the above-named student is accepted and enrolled in a course of study that will lead to:

Initial Provisional Certificate

Special Education Endorsement

Autism Collaborative Endorsement

Advisor or Department Chair Signature

Date

CERTIFICATION OF DEGREE STATUS 2010-2011 (CONTINUED)

III. NON-DEGREE GRADUATE STUDENTS

Please see the attached letter for information regarding eligibility for federal financial aid.

Have you previously received federal financial aid for prerequisite coursework at any postsecondary institution (including CMU)? Yes No

I am enrolled at least half-time (6 credit hours) in a course of study necessary for admission to the following degree program:

I understand that the following Graduate Department Certification is neither a commitment nor a promise by Central Michigan University or any department of Central Michigan University to admit me as a student once this course of study is satisfactorily completed. All standard eligibility requirements will still apply.

Student name (please print)

Campus ID

Student signature (required)

Date

**IV. NON-DEGREE GRADUATE STUDENT ACADEMIC CERTIFICATION
(TO BE COMPLETED BY THE STUDENT'S ACADEMIC ADVISOR):**

The student listed above is enrolled in _____ hours for the _____ semester of the 2010-2011 academic year.

The student is required to satisfactorily complete the prerequisite coursework to be considered for admission into the following program:

Will the credit hours taken count toward the degree program for which the student is seeking admission? (If the answer is "yes", the student is not eligible for financial aid). Yes No

Expected date that student will be admitted as degree-seeking in a graduate program _____/_____/_____

I certify that this student who is classified as "non-degree" is enrolled in a course of study necessary for enrollment in the graduate degree program above.

Faculty Advisor or Department Chair Signature

Date

Please print name

Department and Phone Number